

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	06/24/13	Open	Action	06/03/13

Subject: Delegating Authority to the General Manager/CEO to Award Contracts for General Engineering Support Services - 2013 to Kimley-Horn and Associates, Inc, and Psomas

## ISSUE

Whether or not to Delegate Authority to the General Manager/CEO to award contracts for General Engineering Support Services - 2013 to Kimley-Horn and Associates, Inc. and Psomas.

## RECOMMENDED ACTION

- A. Adopt Resolution No. 13-06-\_\_\_\_, Delegating Authority to the General Manager/CEO to Award a Contract for General Engineering Support Services – 2013 to Kimley-Horn and Associates, Inc.; and
- B. Adopt Resolution No. 13-06-\_\_\_\_, Delegating Authority to the General Manager/CEO to Award a Contract for General Engineering Support Services – 2013 to Psomas.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$ 1,000,000
Budget Source:	Capital	Next FY:	\$ 2,000,000
Funding Source:	Various	Annualized:	\$ 1,000,000
Total Budget:	\$ 5,000,000*	Total Amount:	\$ 5,000,000

\*Kimley-Horn and Associates - \$2,500,000  
Psomas - \$2,500,000

## DISCUSSION

On March 11, 2013, the RT Board authorized staff to release a Request for Proposals (RFP) for General Engineering Support Services-2013 (GESS). The three-year term for the two current GESS contracts have expired or will expire soon. The GESS contract will provide on-call engineering support for various capital construction projects on portions of the light rail system and bus facilities. The scope of work includes various disciplines of engineering, civil and systems design, traffic engineering, architectural and landscape design, structural design and testing, surveying and right-of-way and estimating. The support services will be contracted over a three-year period for a variety of work tasks done on a Work Order basis. The RFP designated that up to two consultant teams could be selected.

There is no predetermined scope or dollar amount limit for an individual task. After negotiating the price for a work order, the General Manager/CEO or his designee approves the work orders with a price of \$100,000 or less and work orders exceeding \$100,000 will be brought to the Board

Approved:

Presented:

Final 06/19/13  
General Manager/CEO

Director, Civil and Track Design

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for approval. As work orders are assigned to the consultant, they are charged against the respective projects budget line item for the task being performed, or the GESS budget as funds permit.

Staff released the RFP on April 8, 2013, advertised the solicitation in publications of general circulation and posted the opportunity on RT's website under Contracting Opportunities. On May 9, 2013, RT received 3 responsive proposals from: Kimley-Horn and Associates, Inc. (Kimley-Horn); Mark Thomas and Company; and Psomas. The Selection Committee, consisting of Darryl Abansado, Director, Civil and Track Design; Lynn Cain, Director, Facilities; Dave Harbour, Director, Bus Maintenance; Craig Norman, Senior Systems Engineer; and Dawn Fairbrother, Senior Facilities Specialist, reviewed the written proposals. The qualifying criteria included Project Understanding, Project Staffing and Experience and Approach to Work.

The Selection Committee completed its evaluation of the written proposals and based on the results, the Committee determined that oral presentations were not needed and contract negotiations would begin with the two highest-ranked firms, Psomas and Kimley Horn respectively. Mark Thomas ranked third. All three consultant teams are highly qualified and are considered eligible for award; however, the RFP specified that no more than two contracts would be awarded and no more than two contracts are needed. At this time, contract negotiations with Kimley-Horn and Psomas are not yet finalized but staff believes that successful negotiations with the two consultant teams are imminent. Due to the expiration of the existing GESS contracts and the need to provide on going engineering support, staff recommends that the Board Delegate Authority to the General Manager/CEO to award a contract to each consultant upon successful completion of negotiations and that he be authorized to execute each contract.

Pursuant to the Disadvantaged Business Enterprise (DBE) regulations in 49 C.F.R. Part 26 and RT's DBE Program, no DBE participation goal was set for this procurement.

When RT requires services of a GESS Consultant, RT will select a Consultant on a rotational basis, to the extent possible, considering the nature of the work requirements, availability of Consultant's team member, and price. A Work Order will be prepared consistent with the RFP requirements, Consultant's proposal, and Consultant's term and conditions.

Staff recommends the Board Delegate Authority to the General Manager/CEO to award Contracts for General Engineering Support Services - 2013, conditioned upon successful contract negotiations, to Kimley-Horn and Associates, Inc., and Psomas for an amount not to exceed \$2,500,000 for each Contract, upon the completion of successful contract negotiations with the two top ranked firms and the General Manager/CEO is authorized to execute each Contract upon award.

RESOLUTION NO. 13-06-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 24, 2013

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A  
CONTRACT FOR GENERAL ENGINEERING SUPPORT SERVICES – 2013 TO  
KIMLEY-HORN AND ASSOCIATES, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to award a Contract to Kimley-Horn and Associates, Inc, therein referred to as "Consultant," wherein Consultant agrees to provide General Engineering Support Services - 2013, as specified, for an amount not to exceed \$2,500,000, upon successful completion of contract negotiations.

THAT, the General Manager/CEO is hereby authorized and directed to execute said Contract upon satisfaction of the foregoing contingency.

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PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 13-06-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 24, 2013

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD A  
CONTRACT FOR GENERAL ENGINEERING SUPPORT SERVICES – 2013 TO  
PSOMAS**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to award a Contract to Psomas, therein referred to as "Consultant," wherein Consultant agrees to provide General Engineering Support Services - 2013, as specified, for an amount not to exceed \$2,500,000, contingent upon successful completion of contract negotiations.

THAT, the General Manager/CEO is hereby authorized and directed to execute said Contract upon satisfaction of the foregoing contingency.

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PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary